

Debenham Shed Member Declarations and Code of Conduct



Original adoption 8.12.22

Revised and Ratified 4th July 2023

You must read in full and confirm your acceptance and agreement to each of the following sections. This forms part of your induction procedure and attaining membership of the Debenham Shed.

1. Safety

I understand that the activities of the Shed carry hazards and I will be doing them at my own risk. I understand that my safety is my own responsibility and confirm that I will comply with the Shed's Health and Safety policy. I will wear any personal protective equipment deemed necessary for any particular item of equipment and will comply with any and all safety instructions.

I agree to ensure my full understanding of the instructions for use and safety on every piece of equipment I use and I will act responsibly to ensure my own safety and that of others.

I understand that Debenham Shed excludes all liability to the full extent permitted by law and accept that not Debenham Shed nor any of its management committee or future trustees shall be liable for any direct or indirect loss, damage or injury arising from or in connection with my participation in the Shed's activities and I waive all and any claims in this respect.

2. Health

I understand that I must disclose details about my health that might affect me in carrying out the activities in Debenham Shed. I understand that Debenham Shed is not responsible for giving medical assistance or organising carers or medical support beyond seeking help in an emergency or referring me to professional services if they deem me to be at risk.

3. Privacy

Debenham Shed need to keep your emergency contact information in case of accident or emergency in the Shed, to enable us to get you the help you need without delay and inform your next of kin. In compliance with the General Data Protection Regulation, we have a legitimate interest in the information and will only ever use it for the stated purpose. ALL your personal information will be treated as confidential and held securely, will never be distributed, sold or shared with third parties not stated above, except if required by law. If you are happy for us to securely hold this information and use it in case of emergency, please tick the box below.

4. Code of Conduct

Our Code of Conduct will be strictly enforced for every person in Debenham Shed at all times.

- 4.1. No form of abuse, neglect, violence, anti-social behaviour or infringements of the rights of others will be tolerated.
- 4.2. Alcohol and drugs are prohibited in Debenham Shed and any person entering the Debenham Shed showing signs of having taken alcohol or drugs will be asked to leave immediately.
- 4.3. Members of Debenham Shed will respect the confidentiality of all individuals, whether present or not, and refrain from mentioning specific information which may cause embarrassment of any member, unless given their consent.
- 4.4. Members must accept that Debenham Shed exists for the benefit of all of its members, irrespective of religion, political views, nationality, disability, age, race or gender.
- 4.5. Members of Debenham Shed shall treat each other with fairness and consideration, showing regard for people's feelings and respect for their contribution.
- 4.6. Sheds work best when members work as a team. Every member should take responsibility for helping and supporting each other both in the shed and its surrounding location.
- 4.7. Every member has a responsibility for Health and Safety and ensuring safe procedures are adhered to at all times by all members. Every member should see themselves as a safety officer, regardless of any formally appointed positions for that purpose.
- 4.8. Differences can sometimes get personal or be hard to resolve for other reasons. Members should be prepared to recognise this happening. They should be ready to find fair ways of cooling things down through mediation or team building sessions, to benefit everybody. If no resolution can be found, the Management Committee will decide how to resolve the issue in accordance with their voting procedures set out in the constitution.
- 4.9. No member of the Management Committee shall use their position of power for personal gain or wrongful treatment of others.

Any person breaching the Code of Conduct will be asked to leave Debenham Shed. The Management Committee will make a decision as to whether return to the Shed is permitted.

As prospective member I, _____ agree to Debenham Shed Code of Conduct

I consent to the collection and use of my personal information for the purposes of my membership of Debenham Shed and in Debenham Shed communicating information to me.

I understand that from time-to-time photographs and videos may be taken within the Shed. I consent to their use by Debenham Shed and UK Men's Sheds Association in publications, newsletters and in the media to highlight the good work of Men's Sheds. I understand that this consent can be withdrawn at any time in writing.

Your Signature _____ Date _____